

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW78668

CAPTION: IT Consultant to Provide Professional Services

PROPOSED CONTRACTOR: KZN Consulting

PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works (DPW) has a continued need to have a Sole Source IT Consultant to provide professional technology services on in-house software applications through September 30, 2020. KZN Consulting, Inc. is the Sole Source contractor who will service the following systems and services, to include, but not limited to;

- A. A customized Enterprise Service Bus (ESB) built and managed in-house
- B. Manage and update existing interfaces with DPW specific applications
 - Snow removal system integration and reporting
 - StormTrak – Logistics
 - Trakster – Time and Attendance
 - Faster – Vehicle maintenance
 - AGOL Collector and Mapillary for Leaf Collections
 - DPW Grounds Maintenance Salesforce Application
 - Trakster for SWMA collections
 - DPW Dispatch and Lot Management System impound data with National Crime Insurance Bureau
 - DPW towing data with the Accio Alerts system
- C. Assist with creating a strategy to begin pushing data to OCTO's Data Warehouse.

3. ESTIMATED REASONABLE PRICE:

NTE \$275,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Since 2016, KZN Consulting provided IT Consulting services through the District's Mission Oriented Business Integrated Services (MOBIS) contract CW59559. KZN Consulting, Inc. coded and custom built an Enterprise Service Bus (ESB) and supported the Data Warehouse (DW) for DPW. The Contractor has developed code, which is unique to the firm's experience and knowledge of the agency's ESB and DW systems.
- B. For the past three (3) years, KZN has customized and served as the sole source to code, maintain, and support several of DPW's application, which is housed in the DW. As the centralized repository and authority of data for DPW, the ESB/DW provides access to data that allows DPW and other agencies, such as Office of Administrative Services for transferring Sanitation Notices of Violation. Each agency has data housed in an independent system, which is exchanged with DPW and managed on behalf of the agency, by KZN Consulting. The Contractor has knowledge and experience with DPW's systems that cannot be transferred to another firm.
- C. KZN Consulting, Inc. has customized, built, coded, and supported DPW's applications for the past three (3) years. No other firm has the knowledge and experience to continue maintaining the ESB & DW without risking significant downtime and potential damage resulting in critical systems not working.
- D. OCP has reviewed the Contractor's quote and based on previous contract pricing, the price for is determined reasonable.
- E. KZN, Inc. will continue rendering services to ensure no lapse in service and to allow time for DPW to cross-train and transfer knowledge to existing and future employees to effectively support the ESB/DW system.
- F. For the reasons stated above, the District did not conduct a market survey.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Christopher Geldart
Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18- 371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer
Office of Contracting and Procurement